



CIHS' commitment to ensure the safety of every individual we serve and the staff who service them is unwavering. To help reduce the spread of COVID 19, Community Integrated Health Services has implemented the following Clinic Guidelines:

1. Face Coverings:

- a. Staff will wear face coverings whenever they are in common areas, or when meeting with individuals in services.
- b. Individuals in services must wear face coverings when they enter the clinic. If the individual in services or someone providing them support while in the clinic need a face covering staff will assist in providing.
- c. For any individual in the facility who cannot wear or does not want to wear a mask, the Programs Manager must be notified and recommendations for a possible solution will be identified.

NOTE: Children under 2 years old should not have face coverings, per CDC recommendations for children under the age of 2 years old. All individuals should respect the 6 feet social distancing guidelines.

2. Hand Washing:

- a. All individuals entering the clinic will be required to wash their hands at the reception desk. Hand sanitizer will be available at reception desk and in treatment rooms.

3. Screening Process:

- a. Front desk or greeting staff member will do the following:
 - i. Ask all individuals coming in for services and those with them if they have had any of the following COVID 19 signs and/or symptoms: Fever or chills, new loss of taste or smell, new cough, shortness of breath, muscle aches, or sore throat.
 - ii. Staff will utilize a "no touch" thermometer to read each individuals temperature. Temperature range must be below 100.4 degrees F. If anyone in the party has a fever or is currently experiences the symptoms above, the appointment must be completed via telehealth.

Any visitors experience signs or symptoms of COVID 19 will be served via Telehealth. Individuals should be encouraged to contact their PCP or visit a local ED.

4. Sanitizing surfaces:

- a. Staff will ensure that tables and chairs have been wiped down prior to each session and following each session to ensure sanitized surfaces.
- b. Wait rooms will have door knobs cleansed every hour with a sanitizing spray or wipe.